

**Syllabus for Computer Test for the post of
Women Welfare Officer and District Coordinator
vide advertisement No. LDC1SWD/2020/73, Dtd: 13/05/2020**

Venue: North Lakhimpur Girls College, Lakhimpur

Test for Women Welfare Officer

Date of Computer Test: 27/06/2020

Time: 10:00AM to 11:00AM, Total Marks allotted: 50

Syllabus: Candidate will be tested for proficiency in using document for report/ letter / draft /note writing, spreadsheet tools for basic calculations and other operations suitable for official/business correspondence purposes etc. and various features/tools for making presentation. The test set may comprise of both objective type questions (30-50% of total marks) and practical questions set for which candidate need to use computer to give/write answer.

Note: Before leaving the examination centre, candidate should ensure himself/herself to sign the answer sheet for both objective type test and / or practical test after completion of examination.

Test for District Coordinator

Date of Computer Test: 27/06/2020

Time: 1:00 PM to 2:00PM, Total Marks allotted: 50

Syllabus: Candidate will be tested for proficiency in using document for report/ letter / draft /note writing, spreadsheet tools for basic calculations etc. and various features/tools for making presentation. The test set may comprise of both objective type questions (30-50% of total marks) and practical questions set for which candidate need to use computer to give/write answer.

Note: Before leaving the examination centre, candidate should ensure himself/herself to sign the answer sheet for both objective type test and / or practical test after completion of examination.

Admit card will be sent through email only. All candidates are requested to go through the instructions given in the admit card. Duplicate Admit card will be issued on the test day on production of valid ID proof.

All candidates are requested to ensure COVID19 safety measures i.e. wear mask, use hand sanitizer, keep social distancing etc. as per MoHFW, Govt of India-guideline.


Dist. Social Welfare Officer,
Lakhimpur, North Lakhimpur


Addl. Deputy Commissioner
Lakhimpur