

GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :: LAKHIMPUR :: NORTH LAKHIMPUR  
**[FOOD CELL ASSEMBLY ELECTION 2021]**

No.Assembly Election/Lakhimpur/2021/ 3

Dtd. 25 -02-2021

**NOTICE INVITING QUOTATION**

Sealed quotations affixing court fee stamp of **Rs.8.25** (*Rupees eight and paisa twenty five*) only are hereby invited from interested Hotel/Restaurant/Firm for the upcoming Assembly Election 2021, Lakhimpur to provide refreshment and meals to the officials engaged in Election duties subject to the fulfillment of the terms and conditions mentioned below.

The intending bidders shall have to submit the quotation on or before...<sup>15</sup>...March 2021 upto 2.00 PM at the office of the Food Cell set up at Food Civil Supplies and Consumer Affairs (FCS&CA) Branch. D.c.'s Office, Lakhimpur and will be opened up on the same day at 4.00 PM in presence of the intending bidders or their authorized representatives.

**Terms & Conditions:-**

1. They will have to provide service till completion of the Election process
2. They must have to be ready to serve at any time during the whole election process as and when required.
3. The intending bidder must have to quote their rates for refreshment/food items in category wise as per menu as specified below.

**a. Tea & Snacks**

Sl.No.	Item	Rate
1	Red Tea with good quality disposable glass	
2	Biscuit -2 piece	
3	Singra/Kachuri/Aloo chop	
4	Sweet(Kalakan/Kaju Barfee/Kalajamun)	

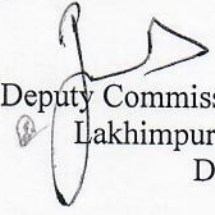
**b. Breakfast**

Sl.No.	Item	Rate(including packeting charge)
1	Lusi/Puri (3 piece) with sabji	
2	Bread-Butter ( 4 piece)	
3	Boiled Egg	
4	Banana	
5	Milk Tea	
6	Water Bottle (1/2 litre)	

**c. Lunch & Dinner**

Sl.No.	Item	Rate(including packeting charge)
1	Vegetable Fried Rice with curry and water bottle (1/2) litre	
2	Chicken Fried Rice with curry and water bottle (1/2) litre	
3	Egg Fried Rice with curry and water bottle (1/2) litre	

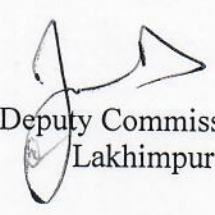
4. The bidders have to intimate the concerned Food Safety Officer about the place of cooking after receiving the supply order.
5. The bidders have to deposit **Rs.25,000/-** (*Rupees twenty five thousand*) only as earnest money in terms of Bank Draft pledged in favour of the Deputy Commissioner, Lakhimpur which will be forfeited if the successful bidder refuse to supply the required food items.
6. The average turnover of the bidder should not be less than **Rs.5,00,000.00/-** (*Rupees five lakhs*) only for the last 2 years. The bidders have to submit the balance sheet along with the turnover.
7. A security amount of **Rs.25,000.00/-** (*Rupees twenty five thousand*) only is to be deposited by the successful bidder after completion of the bidding process which will be refunded to the party concerned after completion of the election process.
8. The bidders have to submit photocopy of PAN card, GST registration, up-to-date GST return, labour licenses along with the duly filled up quotation form.
9. The bidders have to make their own arrangement for serving the food items/refreshment to the respective cells.
10. The bidders must have sufficient manpower and organizing ability to supply the food items against time to time requisition to all persons engaged in Election duties.
11. No advance payment will be made for any item to be supplied. The payment will be made to the supplier only after getting FOC from Govt. subject to receipt bills in triplicate.
12. The bidders have to supply the food items/ refreshment at the rate approved by the concerned authority but not below the lowest quoted rate.
13. The bidders have to get each of the food items tested by concerned Food Safety Officer before serving.
14. The quotation should be inclusive of all taxes.
15. The authority is not bound to accept the lowest rate.
16. The undersigned reserves the right to accept or reject any or all of the quotations without assigning any reasons thereof.

  
Deputy Commissioner  
Lakhimpur

Dtd. 25-02-2021

Memo No. Assembly Election/Lakhimpur/2021/3-A  
Copy to:-

1. The Addl. Deputy Commissioner & i/c Food Cell, Assembly Election 2021, Lakhimpur for information and necessary action.
2. The Election Officer, North Lakhimpur for information.
3. The Deputy Director, FCS&CA, Lakhimpur for information and necessary action.
4. The Joint Director of Health Services, Lakhimpur for information. He is requested to depute one Food Safety Officer for ensuring quality food to be supplied during the upcoming Assembly Election 2021.
5. The DIPRO, Lakhimpur for information. He is requested to take necessary steps for wide publicity of the Notice Inviting Quotation.
6. The DIO, NIC, North Lakhimpur. He is requested to upload the NIQ in the Lakhimpur district website.
7. Notice Board.

  
Deputy Commissioner  
Lakhimpur