MINUTES OF THE DDC MEETING HELD ON 11.10.2021 AT 12.30 P.M. IN THE CONFERENCE HALL OF DC'S OFFICE, LAKHIMPUR.

Members Presents: - As per ANNEXURE-I.

The meeting was presided over by Sri Sumit Sattawan, IAS, Deputy Commissioner, Lakhimpur. At the very onset, DC Lakhimpur welcomed all the members present and the meeting was initiated with the discussion on the action points of the minutes of the last DDC meeting held on 17.01.2021. The General Instruction and the department wise discussions are as follows:-

General Instruction:

1. The DC informed that a proposal for integrated DC Office will be prepare by concerned dept. for submission to govt. at the earliest.

2. The DC informed the house that the cross-departmental verification of various schemes will be implemented soon.

3. The DC urged all the dept. to install LED bulbs with utmost priority and submit a report regarding LED convergence in the next DDC meeting.

4. The DC insisted on gradual implementation of e-office and requested all the dept. to facilitate necessary training to their staff.

5. The DC asked all the dept. to analyse the causes of public footfall in various depts.

The department wise discussions are:

SL NO	Name of Deptt.	Discussion & decision	Action to be taken by
1.	**Agriculture**	1. The DAO informed that 95% target of PMFBY has been met and remaining target will be completed soon. 2. The DC instructed the DAO that the PM-KISAN grants should be given as per target and should be uploaded in the portal regularly. 3. The DC directed the DAO to make an estimation of Organic Cultivation in the district and to certify the farmers. Further the DC instructed that FTC registration should be done timely and fertilizer transaction should be done through the POS portal only.	DAO
2	**PHE**	1. The EE, PHE, N.L. was asked to complete the FSTC of Tea Gardens as per target and complete the NABL accreditation by 31st Dec, 2021. 2. The DC informed the members present that Sanitation is a priority and inquired about the status of the Village Level Sanitation Committees.	EE, PHE.

		3. The EE, PHE, NL informed that out of 36 proposed sites for Solid Waste Management only 1 site has been selected in Bongalmora GP. The DC expressed his dissatisfaction and urged the EE to expedite the process. 4. The EE informed that around 97% target has been achieved under ODF+ and newly proposed 6500 Nos. IHHL list has been sent to Chief Engineer (Sanitation) for necessary approval. 5. Tap connections in L.P. School and AWCS under JJM should be completed immediately. 6. The EE, PHE, NL informed that around 70 to 80% work of Bogolijan PWSS and Dhakuakhana PWSS has been completed.	
3	**PWD (Roads)**	1. EE, PWD Rural Road and State Road informed that alignment of roads under ASOM MALA has been done for 13 Km and alignment for remaining 500m could not be done due to area being submerged under water.	EE, PWD (Rural & State Roads)
4	**P&RD**	1. The DC requested all the BDOs and concerned EEs to inspect the working condition of the preinstalled solar street lights.	All BDOs & Concerned EEs
5	**Power Deptt**	1. The CEO, APDCL was asked to submit a report on Arrear Realization in the next DDC meeting. The DC also asked the CEO, APDCL to look into the matter of illegal connection of electricity.	CEO, APDCL
6	**PWD(B)**	1. The EE, PWD (B) reported that the machine of Planetarium for the scheme-cost of Sub- Regional Science Centre cum Planetarium, Lakhimpur has been not yet completed and DC directed to complete the work within 45 days. 2. DC directed EE, PWD (B) to expedite the construction of the dormitory and Grade-iv quarter of Lakhimpur Circuit house within 1 month. Moreover the construction of the main building of the Circuit House is to be completed by March, 2022. 3. Regarding Madhavdev Kalakhetra, it was directed that land demarcation should be done within a week. 4. SDO(C), Dhakuakhana and EE, PWD (B) were instructed to inspect the Dhakuakhana Public Auditorium.	EE, PWD (B)& SDO(C), CO Narayanpur
7	**Irrigation**	1. The DC directed the EE, Irrigation that 100% target under PMKSY should be completed by 31st Jan, 2022. 2. The DC informed that multi-cropping would be started soon and asked the EE, Irrigation to submit a list of irrigated areas. Further, the DC directed the EE, Irrigation to submit a report on all irrigation related schemes.	EE, Irrigation

8	**DRDA**	1. The PD, DRDA was requested to monitor the works properly and to take steps for achieving the full target of PMAY (G) within time frame.	PD, DRDA
9	**Education**	1. The DC directed DEEO, NL to submit an estimate regarding LED connection in LP School and AWCs.	DEEO
10	**Soil Conservation**	The DC asked the Divisional Officer, Soil Conservation to identify the wetland and submit a list on it.	D.O. Soil Conservation
11	**Fisheries**	1. The DFDO informed that survey for 40 Nos. of community tank under ARISE Scheme will be completed by next month. 2. The DC asked DFDO to identify the big tank for rearing of fish seedling to achieve self-reliant in pisciculture.	DFDO
12	**A.H. & Vety /Dairy Dev**	The DVO informed that 50% works are done with respect to construction of Integrated Fishery and Pig breeding Centre in Salokhuwa.	DVO
13	**TRANSPORT**	1. The DC asked the DTO to increase the revenue collection and impose penalty on unregistered and unlicensed E-rickshaw and Auto-rickshaw. 2. The DC requested the DTO to analyze and review the accident prone areas and take necessary steps to reduce the number of accidents.	DTO
14	**Social Welfare**	1. The DC asked the DWSO to complete the rationalization and geo- tagging of AWCs within the stipulated time. Moreover the DC instructed 100% rehabilitation of malnourished children. 2. The DC informed the members present that a Signature Home of capacity 100 children will be constructed soon. 3. The DC instructed the DSWO for 100% grant payment under PMMBY.	DSWO
15	**Industries & Commerce**	1. The DC instructed the GM, DICC that unsuitable land for agriculture should be identified and shifted for industrial purposes with special focus on agro processing industries. 2. The DC asked all concerned dept. to give NOC as soon as possible for set up of new industry in the district.	GM, DI &CC, Lakhimpur
16	**Handloom & Textile**	The Assistant Director, Handloom &Textile was asked to increase the production of yarn especially white yarn.	Assistant Director, H & T
17	**Sericulture**	The DC inquired about the status of various ongoing scheme under the dept.	Asst. Director, Sericulture

18	AAGY	The Chairman instructed all the BDOs to complete the AAGY in a timely manner.	All Concerned BDOs

Last but not the least; the Chairman requested to all the members to start the work in a war footing manner. DC also insisted that works should not only be seen on file but also on field.

The meeting ended with vote of thanks from the Chair.

Deputy Commissioner,
Lakhimpur

Memo No.LDP.46/D-Plan/2015-16/157-A Dated North Lakhimpur, the -10-2021.

Copy to:-

1. The Additional Chief Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
2. The Principal Secretary, Transformation and Development Department, Assam, Dispur-6 for information.
3. The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for information.
4. The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for information.
5. All members concerned. They are requested to go through the minutes and take necessary action accordingly and to submit monthly progress report in prescribed format by the last day of every month to the Asst. Planning Officer, D.C's Office, Lakhimpur directly.
6. The DIO, NIC, Lakhimpur. He is asked to upload the minutes to the Transformation and Development Department, Dispur immediately.
7. All COs and BDOs for information and necessary action.

Deputy Commissioner,
Lakhimpur