MINUTES OF THE DDC MEETING HELD ON 12.07.2022 AT 11.00 A.M. IN THE CONFERENCE HALL OF DC'S OFFICE, LAKHIMPUR.

Members Presents: - As per ANNEXURE-I.

The meeting was presided over by Sri Sumit Sattawan, IAS, Deputy Commissioner, Lakhimpur. At the very onset, DC Lakhimpur welcomed all the members present and the meeting was initiated with the discussion on the action points of the minutes of the last DDC meeting held on 18.06.2022. The General Instruction and the department wise discussions are as follows:-

General Instructions

1. The chair intimated the house about the scheme **Chief Minister's Institutional Plantation Programme (CMIPP)**. In this regard he asked all the HoDs to select a venue& date for plantation and appoint a nodal officer.
2. The DC directed that 100% disposal of the pension process of the retired employees must be done through the **Kritagyata Portal** & that the process may be initiated 6 months before the date of retirement.

The department wise discussions are:

SL NO	Name of Deptt.	Discussion & decision	Action to be taken by
1.	**Social Welfare**	1. The DC emphasised the need for more NRC centres in the district and asked DSWO to take necessary steps promptly. 2. The DC directed the DSWO that (ii) The wheelchair and other equipment distribution amongst specially abled beneficiaries must be given utmost priority. In this regard he asked the BDOs to take initiative for fast distribution of the equipments.	DSWO, LAKHIMPUR

		(iii) The new AWCs must be constructed according to the govt. model. He further instructed that the half wall fencing in the new AWCs can be done under MGNREGA.	
2.	**PWD (Roads)**	1. The EE, PWD (Roads), NL informed about the encroachment in the Dolohat Signature Project. The chair directed the EE to demolish the encroached area.	EE, PWD (Roads), NL.
3.	**P&RD**	1. Regarding implementation of the **Amrit Sarovar scheme,** the CEO, ZP, Lakhimpur apprised the house that the estimates of the schemes will be uploaded in the portal by 30th July, 2022.	CEO,ZP, LAKHIMPUR
4.	**DRDA**	1. The PD, DRDA informed the house that a target of 90% has been achieved till date under PMAY (G). He further appraised the house that the remaining target will be completed within 15th August, 2022.	PD, DRDA
5.	**Town & Country Planning**	1. Regarding PMAY(U), the DC directed the Dy. Director, T&CP to (i) Expedite the physical & financial progress of the houses constructed under the scheme. (ii) Compile a summary of FTO sent to the State Mission Directorate but the fund is not yet received. (iii) Increase the curtailment of beneficiaries' not having proper documents especially in Dhakuakhana ULB.	Dy. Director, T&CP

6.	**Water Resource**	1. The EE, Dhakuakhana, WR Division informed that work is in progress for 1 scheme under SOPD-G & 1scheme under SOPD-FDR for the year 2021-22.	EE, WR, NL EE, WR, Dhakuakhana
7.	**PHE**	1. The EE, PHE, NL informed that (i) 215 nos. of FHTCs provided during 2022-23. (ii)Total of 52 nos. of Tri Cycles have been distributed out of 150 nos. received from O/o CE, PHE, Assam. 2. The DC asked the CEO, APDCL to complete the electrification of the schemes under JJM.	EE, PHE, NL & Ghilamara. CEO, APDCL
8.	**Industries & Commerce**	1. The chair expressed his dissatisfaction regarding the poor disbursal of loans under PMEGP and directed the GM, DICC to take personal initiative & follow up with the banks for fast disbursal of the loans.	GM,DICC
9.	**Soil Conservation**	1.The chair asked the DO, Soil Conservation about the status of various on-going schemes under the dept. 2. The DO, Soil Conservation informed the house regarding the status of Horticulture Block Plantation at Dhalpur, Sessa Miri, Rangati & Nimuri. 3. The DC directed the DO to submit photographs of completed & incomplete schemes in the next meeting.	DO, Soil Conservation

10.	**PWD(Bldg.)**	1. The chair directed EE, PWD (Bldg.) Division to take prompt action to complete the works running under the dept. within the stipulated time frame.	EE, PWD (Bldg.) Division.
11.	**A.H. & Vety**	1. The DVO informed that (i) Out of 1019 KCC proposals sent to the bank, 200 nos. have been sanctioned by the bank while 130 nos. are under process & 639 nos. were rejected by the bank. The DC asked the DVO to analyse the reason of rejection of the proposals. (ii) Vaccination programme for Brucellosis under NADCP will be started from 1st August, 2022. 2. The chair asked the DVO to increase the percentage of animal tagging in the district & to expedite the awareness drive in the rural areas.	DVO
12.	**Health**	1. Regarding issuance of UDID cards, the chair urged the Jt. Director, Health Services to ensure doorstep delivery of necessary documents to the beneficiaries' by engaging ASHA, Anganwadi workers etc.	Jt. Director, Health Services, Lakhimpur
13.	**Forest**	1. The DC asked the DFO(T) to submit revenue generated from seizing vehicles carrying illegal sand, gravel etc. in the next meeting.	DFO(T)
14.	**Agriculture**	1. The DC asked the DAO to organise special Gram Sabhas in each GP to make the farmers aware that they must submit e-KYC to continue their PM-KISAN grants. He also asked the Agriculture dept. to distribute leaflets regarding e-KYC submission to create	DAO EE, Agriculture

		awareness among the farmers. 2. The chair directed the EE, Agriculture to prepare a list of farmers who have received pumps and the no. of farmers who are engaged in multi-cropping and submit a list in the next meeting.	
15.	**Sericulture**	1.The DC directed the Asst. Director, Sericulture to (i) Collaborate with concerned blocks for commercial Som plantation and engage people under MGNREGA and submit a list of people engaged by the next meeting. (ii) Lodge FIRs against the encroachers occupying the Sericulture farms.	Asst. Director, Sericulture, CEO,ZP Concerned BDOs
16.	**Transport**	1. The DTO informed that the revenue collection from April'22 to June'22 by the dept. is 8.07 crores.	DTO
17.	**Excise**	1. The Supdt. of Excise informed the house that out of total revenue target of 91.14 crores, a target of 18.56 crores has been achieved till date.	Supdt. of Excise
18.	**MISCELLANEOUS**	1. The chair directed all HODs to submit reports on all Centrally Sponsored Flagship schemes/ DDC Meeting report to the office of the undersigned within the first week of every month.	All HODs

The meeting ended with vote of thanks from the Chair.

Deputy Commissioner,
Lakhimpur

Memo No.LDP.122/D-Plan/Pt.II/2020-21/ 6 -A Dated North Lakhimpur, the 19 -07-2022.

Copy to:-

1. The Additional Chief Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
2. The Principal Secretary, Transformation and Development Department, Assam, Dispur-6 for information.
3. The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for information.
4. The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for information.
5. All members concerned. They are requested to go through the minutes and take necessary action accordingly and to submit monthly progress report in prescribed format by the last day of every month to the Senior Planning Officer, D.C's Office, Lakhimpur directly.
6. The DIO, NIC, Lakhimpur for information and necessary action.
7. All COs and BDOs for information and necessary action.

Deputy Commissioner,
Lakhimpur