

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER :: LAKHIMPUR
[PERSONNEL BRANCH]

ADVERTISEMENT

In pursuance of the Commissioner, North Assam Division, Tezpur letter No. CNA/PA.122/94/pt/18/106, dtd. 21-03-2023, applications are invited in "Standard form" as published in Assam Gazette in Part-IX for the 02 (two) Nos. of vacant posts of "District Administrative Head Assistant" as mentioned below under the amalgamated establishment of Deputy Commissioner, Lakhimpur in the Scale of pay PB -3 (Rs. 22,000/- – 97,000/-, Grade Pay – Rs. 10,300/- P.M.) plus other allowances as admissible under the rules.

As per the provisions of "The Assam Ministerial District Establishment Service Rules, 1967", the above post will be filled up by selection from amongst the Senior District Administrative Assistant with at least **10 (ten) years** of continuous service as such to their credit including District Administrative Supervisory Assistant in any Deputy Commissioner's Establishment of Assam.

Total vacant posts	Vacant Posts	Office address	No. of post
02 (Two)	District Administrative Head Assistant (Sadar)	Deputy Commissioner's Office, Lakhimpur	01
	District Administrative Head Assistant	O/O Sub Divisional Officer (Civil), Dhakuakhana	01

Applications stating age, educational qualification, present and permanent address and experience in different branches with period of incumbency in each branch should reach the undersigned **within 15 days** from the date of publication of the advertisement. ACRs of the last five years and statement/certificate regarding any pending Departmental Proceeding must be attached/ enclosed with the application form.

Applications should be submitted through proper channel to the Deputy Commissioner, Lakhimpur. Selection will be made by Government as per the Assam Ministerial District Establishment Service Rules, 1967.

Candidates may have to appear before Selection Board for interview as and when called for at their own expenses. No TA/DA will be admissible for appearing before the Selection Board.

Application to be addressed :

To	"Application for the post of District Administrative Head Assistant" The Deputy Commissioner Lakhimpur P.O – North Lakhimpur PIN - 787001
----	---

Signed by Sumit Sattawan

Date: 29-03-2023 23:17:37

Deputy Commissioner
Lakhimpur

Memo No. PER-11/30/2023-PER-LKPR/

Date - 29/03/2023

/12333/2023

Copy for information and necessary action to-

1. The Commissioner & Secretary to the Govt. of Assam, General Administrative (B) Department, Dispur, Guwahati.
2. The Commissioner, North Assam Division, Tezpur.
3. All Deputy Commissioners/ Sub-divisional Officers (Civil) of Assam.
4. All Circle Officer Lakhimpur district.
5. The Directorate of Information and Public Relation, Assam, Guwahati.
- ✓ 6. The DIO, NIC, Lakhimpur for uploading the advertise in the district web site.
7. The D.I.P.R.O., Lakhimpur, North Lakhimpur for wide publicity. He is requested to publish the same in highly circulated daily News Papers.
8. All Branches of Deputy Commissioner's Office, Lakhimpur.
9. Office Notice board for wide publicity.
10. Office order file.



Addl. Deputy Commissioner
Lakhimpur